



# Geauga Credit Union, Inc.

14499 North Cheshire Street • P.O. Box 839, Burton Ohio 44021

Phone: 440-834-4327 • Fax 440-834-0455



[www.geaugacreditunion.com](http://www.geaugacreditunion.com)

## Account Closure Letter

_____			_____		
Financial Institution Name			Member Name		
_____			_____		
Financial Institution Address			Member Address		
_____			_____		
City	State	Zip	City	State	Zip
_____			_____		
			Member Phone Number		

To Whom It May Concern:

I have recently changed financial institutions and I hereby authorize you to close my accounts listed below at your institution and forward the funds to my new account.

_____	_____
Account Number / Account Type	Names on Account
_____	_____
Account Number / Account Type	Names on Account
_____	_____
Account Number / Account Type	Names on Account

Please forward a cashier's check for the closing balance (plus any interest accrued, if applicable) to me at the address checked below.

Geauga Credit Union      or       \_\_\_\_\_  
 PO Box 839  
 Burton, OH 44021

Please contact me at the above phone number or please call Geauga Credit Union, Inc. at 440-834-4327 with any questions. If this letter is not sufficient to have my account closed, please contact me at the above address and forward any necessary forms.

Thank you for your assistance in this matter.

_____	_____
Member Signature	Date